

# Citizens for Big Spring Schools

## IN-KIND DONATION FORM

### Required Information\*

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_  Home  Mobile

EMAIL: \_\_\_\_\_

OCCUPATION & EMPLOYER: \_\_\_\_\_

EMPLOYER ADDRESS: \_\_\_\_\_

DESCRIPTION OF GOODS/SERVICES PROVIDED:

\_\_\_\_\_

VALUE: \$ \_\_\_\_\_

**Goods** (such as facilities, equipment, supplies, or refreshments) are valued at the price the item or facility would cost if purchased or rented at the time the contribution is made.

**Services** (such as advertising, printing or consultant services) are valued at the prevailing commercial rate at the time the services are rendered.

### **MAIL or EMAIL this completed form to:**

Citizens for Big Spring Schools

PO Box 92

Newville, PA 17241

EMAIL: [hello@CitizensForBigSpringSchools.org](mailto:hello@CitizensForBigSpringSchools.org)

**[www.CitizensForBigSpringSchools.org](http://www.CitizensForBigSpringSchools.org)**

Contributions to Citizens for Big Spring Schools are not tax deductible. \*State law requires us to collect and report name and address for any contribution in excess of \$50. State law requires us to collect and report name, address, occupation, employer name and employer address for any contribution in excess of \$250.

Paid for by Citizens for Big Spring Schools